

# **MILITARY POLICE DEPARTMENT'S**

## **JOINT U.S. FORCES VEHICLE REGISTRATION & INSPECTION PROGRAM**



# TABLE OF CONTENTS

## VEHICLE REGISTRATION & INSPECTION PROGRAM

<b>Definitions</b>	<b>3</b>
<b>Car Buying/Registration on Okinawa can be a Simple Process</b>	<b>4</b>
Pre-Purchase Requirements	4
American - Japanese Year Conversion	5
JCI	5
Additional Insurance	6
Road Tax	6
Car Shopping	6
Shopping Option	7
Required Documentation	8
Required Stickers	8
<b>REGISTRATION</b>	
Motor Vehicle Inspection/re-inspection	9
Inspection/Re-inspection at Designated garage	9
Inspection/Re-inspection by User	10
Partial Schedule of Weight Taxes & Revenue Fees	11
Title Transfer	12
Power-of-Attorney	13
Letters-of-Attorney	14
De-registration of Motor Vehicle	15
Motor Vehicle Inspection of Imported Vehicles	16
Concurrent Retention of GOJ Inspection from SOFA to Non-SOFA	18
Changing Non-SOFA Number Plates to SOFA Status	20
<b>FORMS/PAPERWORK/DECAL</b>	
Military Registration DD Form 430	23
Statement of Responsibility	24
Road Tax Certificate & Decal	25
Vehicle Decal	26
GOJ Inspection Decal	27
Property Damage Insurance (PDI)	28
Japanese Compulsory Insurance (JCI)	29
Japanese Title	30
GOJ/JCI Inspection Fee's	31
Road Tax Collection	32
Road Tax Paperwork	33

Waivers	34
Radar Detection Devices	35
Illegal Modification	36
Question	37
NOTES	38
Hours of Operation	40
Motor Vehicle Cost	41
Insurance/Road Tax/Re-Inspection Cost	42
Japanese Land Transportation Office (LTO) Map	43

## **DEFINITION**

**GOJ – Government of Japan**

**JCI – Japanese Compulsory Insurance**

**PDI – Property Damage Insurance**

**Road Tax – Paid Annually – Apr/May**

**SPOA / Commander Authorization Letter – Special Powers of Attorney  
– 90 Days Max**

**Waivers – Given on a Temporary Basis to Register an Additional  
Vehicle – 60 Days Max**

**DD Form 430 – Military Registration**

# **CAR BUYING AND REGISTRATION IN OKINAWA CAN BE A SIMPLE PROCESS**

**1. Pre-purchase requirements:** Before purchasing your new car, you must obtain an operator's permit to drive a vehicle in Okinawa. Registration requires possession of an operator's permit. The U.S. Forces, Japan Operator's Permit For Civilian Vehicle (USFJ Form 4EJ) is the only authorized permit, and it can be obtained from the POV licensing section of the Marine Corps Base's Japan Base Safety Office at Camp Foster or the 18th Wing Safety Office at Kadena Air Force Base.

**2.** Just like buying a car in the United States, the price of a car depends on the year, make, model, condition of the vehicle, etc. Unlike buying a car in the United States, the price of a car in Okinawa may vary with the amount of vehicle inspection, if any, which remains on the vehicle at the time of purchase.

**a.** Motor vehicles in Okinawa undergo a periodic safety inspection, and with few exceptions, the initial inspection is renewed every two years in conjunction with initial registration or re-registration requirements.

**b.** Vehicles may be purchased with or without an inspection, and the cost and procedures for registration vary.

**3.** Visual examination of the inspection sticker on the vehicle's windshield reveals the remaining amount of a motor vehicle's two-year safety inspection. A color-coded inspection decal with number is affixed from inside the vehicle at the top of the windshield.

**a.** The color of the inspection decal indicates the year of expiration.

**1. Red** colored inspection stickers represent inspection expiration in 2000 and 2004.

2. **Green** colored inspection stickers represent expiration in 2001 and 2005.

3. **Gold** colored stickers indicate expiration in the years 2002 and 2006.

4. **Blue** colored stickers indicate inspection expiration in 2003 and 2007.

b. The number provides the month of expiration.

1. The number displayed in the center of the colored inspection sticker indicates the month of inspection expiration, i.e. 1 = January, 2 = February, and so on.

c. The exact day of inspection expiration is annotated at the left bottom of the Japanese Inspection Certificate and on the backside at the bottom of the colored inspection sticker for the Japanese year, month, and day. The year 2002 is represented in Japan by the value of 14, which represents the number of years in the current Japanese period. If the date on your Japanese Inspection Sticker and Certificate is 14-6-13, your inspection expires at midnight on June 13, 2002.

#### **AMERICAN YEAR**

#### **JAPANESE YEAR**

<b>2002</b>	<b>14 HEISEI</b>
<b>2003</b>	<b>15 HEISEI</b>
<b>2004</b>	<b>16 HEISEI</b>
<b>2005</b>	<b>17 HEISEI</b>
<b>2006</b>	<b>18 HEISEI</b>
<b>2007</b>	<b>19 HEISEI</b>
<b>2008</b>	<b>20 HEISEI</b>

4. **JCI:** Registration of a motor vehicle in Okinawa also requires Japanese Compulsory Insurance (JCI). There must be sufficient JCI to cover the entire inspection period. The cost for a two-year policy is ¥13,000. It pays for bodily injury or death of the other party, for which you are legally

liable. The limits of JCI are up to ¥30,000,000 for death or permanent disability and up to ¥1,200,000 for injury of each person per accident.

**5. Additional Insurance:** In addition to the JCI, current military regulations require all vehicle owners to purchase and maintain additional insurance. The minimum insurance required is ¥3,000,000 for property damage to the other party for which you are legally responsible, and ¥30,000,000 bodily injury to the other party for which you are legally responsible. The cost of this insurance varies with the Military member's rank, age, the type of vehicle purchased and length of insurance policy.

**6. Road Tax:** Vehicle owners in Japan are required to pay an annual road tax. Mini-car (four-wheeled automobiles with an engine displacement of 660cc or less) and motorcycle road tax is a city tax paid to Japanese city offices in April. All other road taxes are prefecture or state taxes paid to the Prefecture tax office personnel on some of the military installations in May of every year. Payments made by U.S. forces personnel are discounted. The collected money is matched with Federal funds of the entire payment for road improvement. The amount of tax is determined by the registration categories of the vehicle, which is indicated on the vehicle's number plate in small numbers to the right of the kanji for Okinawa.

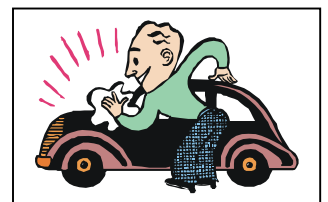
a. The tax for a mini-car is ¥3,000.

b. The tax for a motorcycle is either ¥500 or ¥1000, depending if the motorcycle is below 126cc or 126cc and above.



c. The majority of taxes paid by the owners of U.S. forces vehicles pay their taxes during May each year. Although there are a few vehicle owners who pay ¥19,000, ¥22,000, and ¥28,000, eighty-five percent of the vehicle owners pay only ¥7,500.

**5. Car shopping** - Used vehicles on Okinawa cost anywhere from \$500 to \$4000+, depending on the age, condition and accessories of the vehicle. If you purchase a car with the inspection due soon, expect to pay an additional \$400 - \$1000 when you get the re-inspection. (This price range is dependent upon the type and number of necessary repairs.) Remember, even cars purchased from dealers will probably need re-



inspection before your tour is up. If you are buying more than one vehicle, you may want to stagger the re-inspection due dates.

a. Also check for the number of seat belts in the vehicle. U.S. military regulation requires one seat belt per passenger, no matter where they are seated. The Japanese inspection certificate indicates the number of authorized seating. SOFA personnel must adhere to the seat belt law whether on base or off.

**6. Shopping option** - There are numerous options for finding a vehicle on Okinawa. Vehicles may be purchased from a car dealer or from private individuals.

**a. Car Lots:**

(1) When purchasing a vehicle from an “**American**” military servicing car dealer, the car price usually includes the inspection, JCI insurance, road tax payment, and license fees. Most cars come with a 90-day warranty. Most car dealers offer either a cash discount or, little or no finance charge for extended payments. Often payment can be made in either ¥en or U.S. dollars.

(2) When purchasing a vehicle from a “**Japanese**” car dealer, it is a good idea to take along an interpreter. Most speak limited English, if at all. Note that the price of the vehicle is just that. It does not include any licensing, inspection or insurance. Like the American dealers, the vehicles usually have a 90-day warranty. Payment is in ¥en only and no cash discounts are made. There is rarely financing available.

(3) **Lemon Lots** - Personnel PCSing often sell their vehicles by parking them on the base “Lemon Lot.” These car prices are usually negotiable and most of the time one payment is desired.

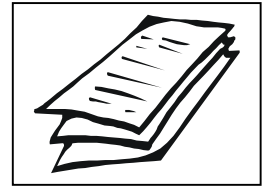
The cars vary in the amount of time until the inspection is due. No warranties are offered. Prices tend to be lower than car lots; however, pay attention to the inspection expiration stickers.

(4) **Publication Advertisements** - Shogun, This Week, Japan Update, and the Oki-Mar all have classified advertisement sections. Just like the Lemon Lots, these car prices are usually negotiable and most

times one payment is desired. The cars vary in the amount of time until the inspection is due. Warranties are rarely offered. Prices tend to be lower than car lots, however, pay attention to the inspection expiration stickers.

**(5) Bulletin Boards** - Throughout the camps/bases, you will find bulletin boards listing vehicles for sale. Many times the bulletin boards will have a photo of the vehicle. Car prices are usually negotiable and most times one payment is desired. The cars vary in the amount of time until the inspection is due. Warranties are rarely offered. Prices tend to be lower than car lots; however, pay attention to the inspection expiration stickers.

- 7. Required Documentation** - All privately owned vehicles must have the following paperwork in the vehicle at all times:



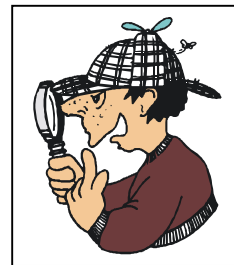
- a. Military Registration and Certificate of Title of Motor Vehicle (DD Form 430).
- b. Japanese Vehicle Inspection/Registration Certificate and Tax Receipt.
- c. Proof of Insurance.

**8. Required Stickers** – All privately owned vehicles must display the following stickers at all times:

- a. Japanese inspection sticker placed at the top center of the windshield and the Japanese road tax payment sticker, which is placed to the side of the Japanese inspection sticker
- b. Military registration expiration stickers placed to the left and right of the Japanese road tax payment sticker.

# MOTOR VEHICLE RE-INSPECTION

Motor vehicle re-inspection or inspection renewal has never been easier in Okinawa. Since 1 July 1995, able vehicle owners can prepare their vehicles for renewal inspection themselves. Compliance with Japanese standards for renewal inspection is conducted by the Vehicle Inspection Section of the Joint U.S. Forces Vehicle Registration Office (JFVRO), Building #5638, on Camp Foster, which is designated as the final inspection point for all U.S. Forces in Okinawa, by the Ministry of Japan's Land Transportation Office (LTO). Owner preparation of a vehicle's 60-point safety inspection is referred to by the Japanese as a "User" inspection. The "User" inspection is an alternative for dropping your vehicle off at one of the more than 255 garages for a day or two, which is still a preferred method by many. In either case, Japanese law requires renewal inspection within thirty days before expiration of the current inspection period.



1. Re-inspection at a “**Designated**” garage is the preferred method. You drop your car at the garage and everything is done for you. Japanese law requires completion of a sixty-item safety check.

a. Partial listing of most frequently used garages by U.S. Forces personnel. (**THE APPEARANCE OF ADVERTISEMENTS DOES NOT CONSTITUTE AN ENDORSEMENT BY THE DEPARTMENT OF DEFENSE OF THE PRODUCTS OR SERVICES ADVERTISED**)

## ON BASE

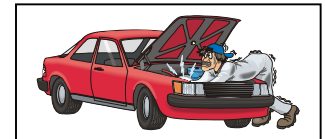
- (1) Typhoon Motors/Auto Hobby Shop
  - a. Kinser 637-2191
  - b. Foster 645-7169
  - c. Kadena 634-1126
  - d. Courtney 622-9546
  - e. Hansen 623-7743
  - f. Schwab 625-2616

- (2) AAFES
  - a. Kadena 633-0416
  - b. Foster 645-5697

## OFF BASE

1. Payless Motors	956-2854
2. Chuo Sogo	892-6488
3. Okinawa Kyogo	937-9981
4. Makiminato Auto Service	877-3663
5. Mercy Auto Service	897-5971
6. Yoza Motors	966-2317
7. Yomitan Kyogo	958-4568
8. Teruya Jidosha	932-0147
9. Taba Garage	936-2034/2073
10. Kishaba Motors	932-5525
11. Gate 1 Motors	936-2130
12. Pit Stop	898-4061
13. Rycom Garage	932-9034

2. An alternate method is the “**User**” inspection. Be prepared for a somewhat lengthy and sometimes frustrating process. Within the final 30 days before expiration of the inspection, you prepare your vehicle for final inspection. Remember to check your Japanese registration for the exact day of expiration, which may be anytime during the month. Preparation requires you to go over 60 items. You must also clean the vehicle’s engine and body numbers for visual inspection, and the wheel covers must be removed. Please do not bring passengers or children, when doing the inspection.



a. Renew your Japanese Compulsory Insurance (JCI) and additional Insurance if necessary.

b. Report to the Joint U.S. Forces Vehicle Registration Office (JFVRO) with your vehicle and its registration documents. Your documents will be examined and you will be directed to the Japanese Registration Section of the JFVRO between 0800 and 1500 daily (except Japanese holidays) where you will pay ¥en for Japanese weight taxes, revenue fees, and an application processing fee, (see below). Checks are not accepted. The amount of ¥en depends upon your vehicle’s weight and license number plate category. There are no refunds. **THIS IS NOT A PRE-CHECK SERVICE.**

## PARTIAL SCHEDULE OF WEIGHT TAXES & REVENUE FEES

### 44 NUMBER PLATE CATEGORIES:

(Annual Inspection)



0 - 1,000 KG .....	¥4,150
1,001 - 2,000 KG .....	¥5,250
2,001 - 2,500 KG .....	¥6,350
2,501 - 3,000 KG .....	¥7,750



### 51-59, 77-78, and 500 NUMBER PLATE CATEGORIES:

(Two-year Inspection)

500 - 1,000 KG .....	¥ 9,350
1,001 - 1,500 KG .....	¥12,550
1,501 - 2,000 KG .....	¥15,650

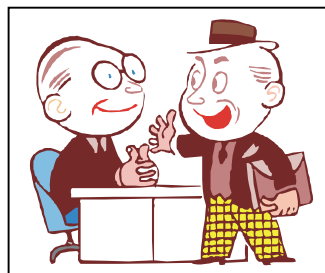
c. After payment, deliver your application to the inspection office, which is located at the entrance to the inspection course of the JFVRO. You will pay \$20.00 for a car or \$8.50 for a motorcycle. Successful completion of the course qualifies you to present your vehicle to the GOJ inspector in lane #3 or 4 between 0930 - 1130 and 1230 - 1500.

d. Once your inspection is re-validated, park your car and return inside the JFVRO to update your military registration. Stickers on the car are replaced in lanes numbered 1 and 2 from 0730 – 1130 and 1230 – 1630.

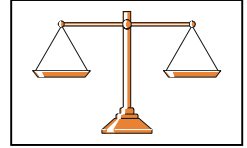
e. GOJ requires a ¥1400 inspection fee for failed items rechecked the next day. After 15 days, all items must be re-inspected, which requires the ¥1400 payment and repayment of the \$20.00 final inspection fee.

# TITLE TRANSFER

1. Title transfer requires application to the Japanese at the Land Transportation Office (LTO) in Makiminato near Camp Kinser's gate 4. The LTO will not accept applications that are not validated at the Joint U.S. Forces Vehicle Registration Branch Office.
2. All applications require Japanese Compulsory Insurance (JCI), which has been legally amended to the buyer's name. Amendment is done by an agent of the applicable insurance company based on physical presence of the owner or seller in the case of a power of attorney holder and buyer.
3. All applications require evidence of additional insurance. Military Regulations require a minimum of ¥3,000,000 Property Damage Insurance (PDI) and Bodily Injury Insurance (BI) of ¥30,000,000, issued in the name of the registrant for one year or until the registrant's Japanese inspection expiration or Rotation Tour Date, whichever occurs first.
4. After making application and paying a fee of ¥2,050, applications must be delivered to the LTO in Makiminato where re-registration is effected.
5. After receiving a new title, return to the Joint U.S. Forces Vehicle Registration Office, Camp Foster for military registration and decal replacement, if necessary.



# POWER-OF-ATTORNEY



1. Vehicle owners who PCS and do not de-register or transfer their title may initiate a special power-of-attorney (SPOA).

2. The SPOA may be initiated at the Joint U.S. Forces Vehicle Registration Office, Camp Foster at the time of check out. The following conditions apply:

a. Vehicle owner and agent must be present.

(1) The agent refers to whom the power of attorney will be made, and must be either active duty military or a self-sponsored civilian with SOFA.

3. The SPOA may be initiated for a period of up to ninety (90) days from the PCS/DEROS date, or until expiration of the current insurance or inspection period, whichever occurs first, if less than 90 days.

4. There must be insurance coverage, and all Japanese requirements must be valid, such as the vehicle's inspection and payment of road taxes.

5. There must be a clause included in each power of attorney that in the event of failure to sell or otherwise dispose of the vehicle covered by the power of attorney within the 90 day period, the Provost Marshal, Marine Corps Base, Camp Smedley D. Butler will de-register, abandon, and surrender the vehicle to the U.S. Government for salvage.

6. Additionally, the military registration of the vehicle is amended at the time of checkout.

a. Computer records are updated to reflect the power-of-attorney holder's identification and to indicate the new military registration expiration date, which is based on the 90 day SPOA.

## **SPECIAL POWERS OF ATTORNEY (SPOA)**

- **NOT AUTOMATICALLY GRANTED**
- **GOOD FOR A MAXIMUM OF 90 DAYS (GOJI, JCI AND PDI WILL DETERMINE EXACT LENGTH OF SPOA)**
- **GOJ, JCI, PDI AND ROAD TAX MUST BE CURRENT**
- **SPOA HOLDER MUST MEET ELIGIBILITY TO OPERATE A VEHICLE**
- **MUST BE PRESENTED WITH ALL VEHICLE PAPER WORK**
- **MUST BE ACCOMPANIED WITH A COMMANDERS AUTHORIZATION LETTER**
- **SPOA HOLDER DOES NOT NEED TO BE PRESENT**

## **LETTERS-OF-ATTORNEY**

1. Letters-of-attorney (LOA) are Japanese equivalents of the power-of-attorney and must be initiated whenever the owner and/or buyer cannot be physically present at the Japanese LTO. The LOA is initiated by the registrant for an agent to accomplish the following:

- a. Vehicle registration
- b. Vehicle registration maintenance
- c. Vehicle de-registration

2. Registration requests require physical presence of the applicant, unless the applicant has initiated a Letter-of-Attorney authorizing a second party to conduct business.

3. Employees of the Joint U.S. Forces Vehicle Registration Office must verify signatures of all parties.



## DE-REGISTRATION OF MOTOR VEHICLES

1. Military regulations require de-registration of our motor vehicles before leaving Japan. De-registration is the cancellation of a vehicle's inspection period. De-registration differs from re-registration, which transfers a valid inspection period to a different license number plate or vehicle owner. De-registration can be permanent or temporary.

2. De-registration must be accomplished by application to the Japanese at the Land Transportation Office (LTO) in Makiminato near Camp Kinser.

3. Applications for de-registration are made at the Joint U.S. Forces Vehicle Registration Office, **Camp Foster**.

**a. All applications require:**

1. Vehicle's license plates
2. Inspection certificate
3. Tax payment receipt
4. Scrap receipt
5. Copy of scrap dealer's license with inkan stamp

4. After making application and payment, applications must be delivered to the LTO in **Makiminato** where de-registration is effected.

5. Evidence of de-registration is provided to the applicant by the Japanese who stamp the applicant's military registration. Applicants will receive a cancelled inspection certificate for temporary de-registrations. Vehicle's with cancelled inspections require approval before the fact and authorized parking permits after the fact.

6. The stamped military registration must be returned to the Joint U.S. Forces Vehicle Registration Office for checkout or outprocessing.

## **MOTOR VEHICLE INSPECTION OF IMPORTED VEHICLES**

1. Obtain your customs form, USFJ 380 EJ. It is issued at PMO customs, Rm. 133, Building #496, Camp Foster.

2. Validate the customs form, USFJ 380 EJ, at the Japanese Customs Office.

3. Purchase Japanese Compulsory Insurance (JCI). You will normally obtain a 37-month policy.

4. Purchase additional insurance. Military regulations a minimum of ¥3,000,000 property damage insurance and ¥30,000,000 bodily injury insurance to supplement the required JCI.

5. Rent temporary license number plates from the Inspection Section of the Joint U.S. Forces Vehicle Registration Office (JFVRO), Building #5638, Camp Foster. Use of these plates are for registration activity only, and the plates are valid for three consecutive Japanese work days or until noon Saturday, whichever ever occurs first.

6. Request appointment at the Inspection Section for preliminary evaluation of your vehicle by the Japanese Inspection Section of the Land Transportation Office (LTO). Before initial inspection and registration, your vehicle must be evaluated in Makiminato, and this evaluation is accomplished only by appointment through the JFVRO. Before evaluation at the LTO, select a garage to perform the initial Japanese inspection of your motor vehicle. You should request that the garage mechanics from the

garage you have selected go with you to the LTO on the day of the vehicle's evaluation, which eliminates communication difficulty. You will be notified by inspectors of the JFVRO Inspection Section of your evaluation date. All evaluations are done at 1500 hrs on the day of appointment.

7. Go to LTO for your appointment. DO NOT MISS YOUR APPOINTMENT. Request for cancellation must be made to the Inspection Section at least 24 hrs ahead of your scheduled appointment date. Don't forget to take the garage mechanics with you, and you will need to have the vehicle owner's manual, and if possible, U.S. registration.

8. Return to the garage of your choice for initial inspection.

9. Deliver the vehicle to the JFVRO where you complete final inspection and pay yen for applicable weight tax, revenue, and application fees. Payment of these fees and the application for registration is made in Yen to the Japanese Registration Section of the JFVRO between 0800 - 1500, except on Japanese holidays. The final inspection fee to Inspection Section is the only fee that is paid in U.S. dollars or by means of a check. Inspection Section inspection hours are first come first served between 0730 - 1130 and 1230 - 1600, and only after payment is made and application is validated. The GOJ final inspector receives vehicles in lanes numbered 3 or 4 between 0930 - 1130 and 1230 - 1500, except on Japanese holidays.

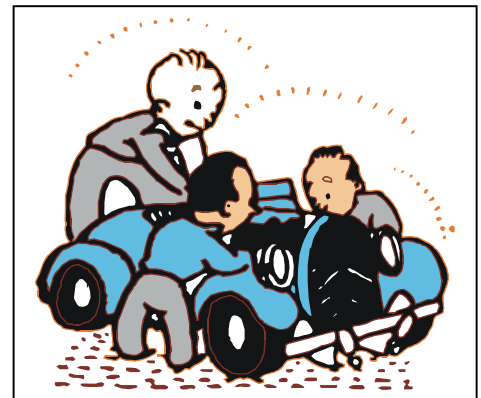
10. After a successful final inspection, payment of the applicable fees, and validation of application, the vehicle and its application must be delivered to the LTO in Makiminato where your Japanese Inspection Certificate, which we refer to as the Japanese registration, and permanent Japanese license number plates will be issued. Your application is made at window 2 of the LTO. The Japanese employee at this window will direct you where to pay Japanese Road Taxes and where to purchase your permanent, Japanese license number plates.

11. You must pay Japanese Road Tax to the Prefecture Tax Office. Payment must be made in Yen at window number 11. If your vehicle has four-wheels and is less than 660 cc or you have a motorcycle, you must pay Japanese Road Tax to the local Japanese City office closer to where you either work or live. The Japanese license number plates are issued after application at Building 1 of the LTO. Payment in Yen must be made for the number plates. The cost is about ¥1,880.

12. After a seal is placed on the upper left corner of the rear license plate, your vehicle is properly registered in Japan, and you are ready for military registration.

13. Return to the JFVRO for military registration and stickers. In most cases, your military registration is prepared while you are at the Japanese LTO. Drive directly into lanes numbered 1 or 2 of the JFVRO, Camp Foster where you will receive your military registration and stickers. Please note the exact day of expiration, which is typed on the reverse bottom of the military registration. It expires on the day of Japanese vehicle inspection expiration or the day you are scheduled to return to the United States, whichever occurs first for a period of up to two years. Expiration of DoD civilian employee military registration will occur at expiration of either I.D. card or Japanese inspection, whichever occurs first for up to two years.

14. Military stickers will be issued to reflect the status of the vehicle registrant, which is based on current sofa status.



## **CONCURRENT RETENTION OF GOJ INSPECTION FROM SOFA TO NON-SOFA**

1. U.S. forces Japan personnel who retire or otherwise separate from the U.S. military or terminate their civilian employment to remain in Japan may qualify to retain a valid inspection period on their motor vehicle from SOFA to Non-SOFA status. Qualification is based on residency, successful

completion of your vehicle's eligibility inspection, and a license to drive in Japan. Within sixty days before separation, the applicant should apply for residency with the Japanese immigration office. After a residency application stamp is made in the registrant's passport, a vehicle eligibility inspection must be conducted between 0930 –1130 or 1230 -1500 by the inspection section of the Joint U.S. Forces Vehicle Registration Office (JFVRO). There is no cost for this eligibility inspection, which is conducted by the GOJ inspector. Upon successful completion of the vehicle eligibility inspection, report to the military police at the information counter of the JFVRO. Based on a successful inspection and application for residency, the military registration of your vehicle may be extended one time for a period of up to sixty days from the date of your separation. This extension will enable you to obtain the necessary requirements for re-registration of your vehicle from SOFA to Non-Status without losing the current inspection period. A Japanese license must be obtained from the Okinawa Prefecture Police Department's Driver Testing and licensing Section in Naha City, which is located beside the Pacific Hotel. The phone number is 868-3401 extension 2556. There is only one (1) English speaking personnel on duty, please call before going.

2. Within sixty days after separation, report to the JFVRO with the following:

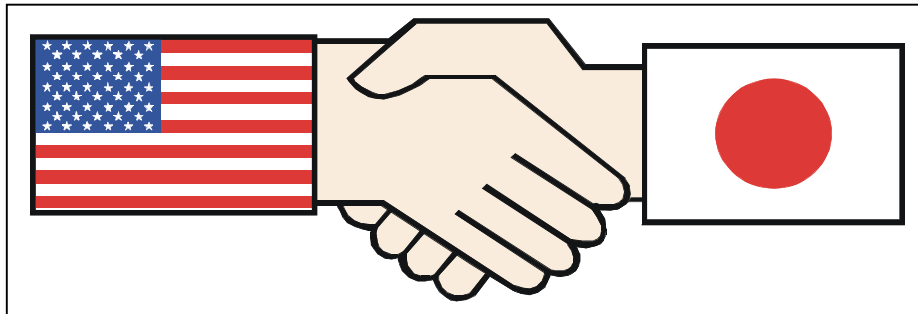
- a. Japanese Driver's License
- b. Separation orders
- c. Original and one copy of alien registration certificate
- d. Notarized signature certificate from the American Consulate. If

you have purchased and registered a Japanese "Han" stamp, you will need an original and one copy of the stamp's registration.

e. Parking space certificate from the police station with jurisdiction in your area of residence.

3. After all documents have been verified, you will be directed to the Japanese registration section of the JFVRO where your application will be validated and prepared for the Land Transportation Office (LTO). You will need ¥en to pay for your application and purchase new license number plates at the LTO. You will also need ¥en to pay Japanese Road Tax. The difference of tax payment between SOFA and Non-SOFA must be paid to the Prefecture Tax Office, which is across the street from the LTO.

4. After receiving Japanese number plates and registration, military retirees should report to the Non-SOFA section of the JFVRO for their military registration.



## **CHANGING NON-SOFA NUMBER PLATES TO SOFA STATUS**

1. All requests to change Japanese Non-SOFA license number plates to SOFA license number plates begin with inspection at the Joint U.S. Forces Vehicle Registration Office (JFVRO), Camp Foster. Pay fees to the inspection section and after a successful inspection; report inside the JFVRO to the military police personnel at the information counter.

2. At the information counter, you must present your identification card, operator's permit and the following documents:

a. Japanese Compulsory Insurance (JCI) The JCI policy must be amended to the name of the buyer/applicant before application. This is done at the insurance company where the policy was issued.

b. Purchase additional insurance. You must have a minimum of ¥3,000,000 property damage insurance and ¥30,000,000 bodily injury insurance.

c. Japanese Inspection Certificate We refer to this as the Japanese title.

d. Japanese Bill-of-Sale You may purchase this form from the cashier of the Japanese Registration Section inside the JFVRO. The bill-of-sale must be stamped with the vehicle owner's registration stamp.

e. Japanese Letter-of-Attorney If either the Japanese Non-SOFA vehicle owner or the buyer is not physically present or will not be going together to the Land Transportation Office (LTO) in Makiminato, you must initiate this form. It may also be purchased from the Japanese Registration Section cashier inside the JFVRO, and the form must be stamped with the vehicle owner's registration stamp.

f. Legal Certification of the Registered Owner's Stamp This form is obtained at the Japanese City Office of residency. If the registered owner is a Resident Alien, this form may be substituted with a Signature Certificate from the U.S. Consulate in Urasoe City.

g. Certificate of Alien Registration This form is required of all Resident Aliens, and it is obtained from the Japanese City office of residency.

h. Official Notification of address Change This form is obtained from the Japanese City office of residency and required whenever the registered owner's address on the Vehicle Inspection Certificate is different than the Legal Certification of the Registered Owner's Stamp.

i. Certification of Name Change This is obtained from the Japanese City office of residency. It is necessary if the registered owner and the seller are the same person and have had their name changed, i.e. marriage.

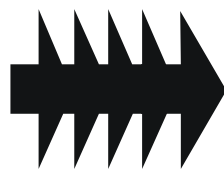
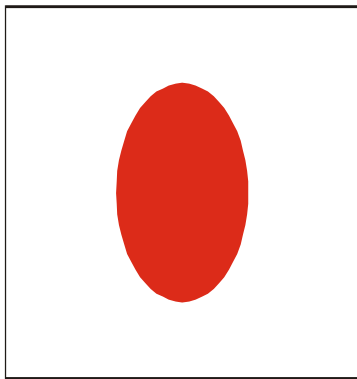
j. Letter of Employment This letter is normally obtained from your respective HRO Employment office. This is required for concurrent retention of the inspection period from Non-SOFA to SOFA.

k. Proof of Road Tax Payment You must provide proof that the Japanese Road Tax has been paid.


3. After all documents are in order and you have completed the application for SOFA registration, military police personnel will verify and validate your application for the Japanese Registration Section. You will have to pay a fee in ¥en to the cashier and drive to the Land Transportation Office in Makiminato. The application must be presented at window number 6 of the LTO.

You will receive instructions to get your new license number plates at window number 4 of the LTO, which requires a fee in Japanese ¥en. You must also have your new number plates “sealed” before you leave the LTO.

4. From the LTO, return to the JFVRO at Camp Foster for military registration and decals. Drive into lanes numbered either 1 or 2 for your military registration and decal placement.



**SOFA**

MILITARY REGISTRATION AND CERTIFICATION OF TITLE OF MOTOR VEHICLE				VEHICLE NUMBER PLATE	
<small>This form is subject to the Privacy Act of 1974. Please read the Privacy Act Statement on this form before completing it.</small>					
<div>2002 6 24</div> <div>EXP</div>					
SECTION I - VEHICLE DESCRIPTION					
MAKE TO	YEAR 1984	SERIES OR MODEL NUMBER	NEW OR USED Used	BODY TYPE 3 DR/VAN	
COLOR GLD	NUMBER OF CYLINDERS 4	SERIAL NUMBER			
ENGINE NUMBER 3Y	NUMBERS ALTERED (YES OR NO) No	HORSEPOWER 1 .99	SHIPPING WEIGHT 1925		
SECTION II - OWNERSHIP					
NAME OF OWNER (LAST, FIRST, MIDDLE INITIAL) C		GRADE		SERVICE NUMBE	
MILITARY ADDRESS OF OWNER 4					
SECTION III - SOURCE OF OWNERSHIP					
PURCHASED FROM (NAME OF INDIVIDUAL OR COMPANY) D					
ADDRESS OF SELLER VT			DATE OF PURCHASE 1999-11-30		
SECTION IV - LIENS					
LIEN IN FAVOR OF (NAME & ADDRESS)		AMOUNT OF LIEN		DATE DISPOSED OF	
SECTION V - STATEMENTS					
I certify by my signature that this certificate was issued to me on			2001-03-05		
SIGNATURE OF OWNER					
DECAL EXPIRATION DATE 2002-03-05			NOT VALID UNLESS STAMPED 		

## MILITARY REGISTRATION - DD Form 430

Issued only at Vehicle Registration Section  
 Required to be picked up by owner  
 Statement of Responsibility located on back

## **MOTOR VEHICLE TRAFFIC SUPERVISION**

### **STATEMENT OF RESPONSIBILITY**

1. I certify that the information provided by me regarding source of ownership and liens is correct.
2. I certify that I have obtained full insurance coverage as required. I also certify that I will not allow any person, except my dependents, to use this vehicle for a period exceeding 24 hours unless that person has my written permission and insurance coverage for my vehicle.
3. I do hereby expressly agree and understand that as long as a vehicle is registered in my name I am responsible for the physical condition of the vehicle, which includes but not limited to required inspections, replacement of standard parts with nonstandard parts, and nonfactory modifications.
4. I do hereby expressly agree and understand that in the event I depart Japan pursuant to PCS/DEROS orders, retirement, separation, or otherwise permanently leave without de-registering my vehicle(s) or lawfully providing for de-registration by special 90-day Power of Attorney as required by MARCORBASESJAPAN Order P11240.1, I transfer all rights, title, and interests in the vehicle, and any personal property located therein, to the United States Government for disposal as deemed appropriate in the sole discretion of the United States, and I release and discharge the United States Government and its agents from any and all claims and demands whatsoever by me arising out of the impoundment and disposition of the vehicle(s) registered to me. I understand that if any liens on the vehicle exist at the time of my permanent departure that I am not relieved of financial responsibility to the lienholder for that claim. I further understand that if I depart as described above, I will not be entitled to be notified under Title 10, United States Code, section 2575 that the vehicle(s) registered to me has (have) been impounded for ultimate disposal by the United States.
5. I understand that my vehicle must be registered in my name for at least 120 days before re-registration, unless I PCS/DEROS. I also understand that before I register more than one passenger vehicle and motorcycle per licensed member of my family, I must have approval by the Provost Marshal, Marine Corps Base, Camp Smedley D. Butler. Additionally, I understand that if my vehicle is not re-registered within 120 days of the Major Japanese Inspection expiration date the vehicle's registration will be administratively canceled and the vehicle cannot be re-registered in Japan.
6. I am aware that MCO 5110.1C/AFR 125-14/AR 190-5/OPNAV 11200.5C and the installation traffic code provide for the removal and temporary impoundment of privately owned motor vehicles that are either parked illegally for unreasonable periods, interfering with military operations creating a safety hazard, disabled by incident, left unattended in a restricted or controlled area or abandoned, I agree to reimburse the United States for the cost of towing and storage should my vehicle(s), because of such circumstances, be removed and impounded.

---

SIGNATURE OF APPLICANT AND DATE

# ROAD TAX RECEIPT & DECAL

車 種 (Type of Vehicle)	小型自動車 (乗用車)	410043
登録番号 (License Number)	沖縄 501 74660	車台番号 9 9 1
自動車税証紙 (Automobile Tax Stamp)		納税済 Tax Paid 沖縄県
税 額 (Tax Amount)	¥ 7,500	
課税期間 12ヵ月分	平成14年 4 月 1 日から 平成15年 3 月 31 日まで (Tax for Months from to)	
交付年月日 (Date of Deliver)	平成14年 5 月 24 日 (Okinawa Prefecture)	沖縄県

※ Please keep this Auto-Tax Certificate Stamp with care as it is needed when you request refundment, etc.

ROAD TAX  
RECEIPT

ROAD TAX  
DECAL

SERIALIZED  
NUMBER



# VEHICLE DECAL

MONTH

ROAD TAX  
DECAL

YEAR

8  
PMO

USN 38528

US FORCES JAPAN  
20 02

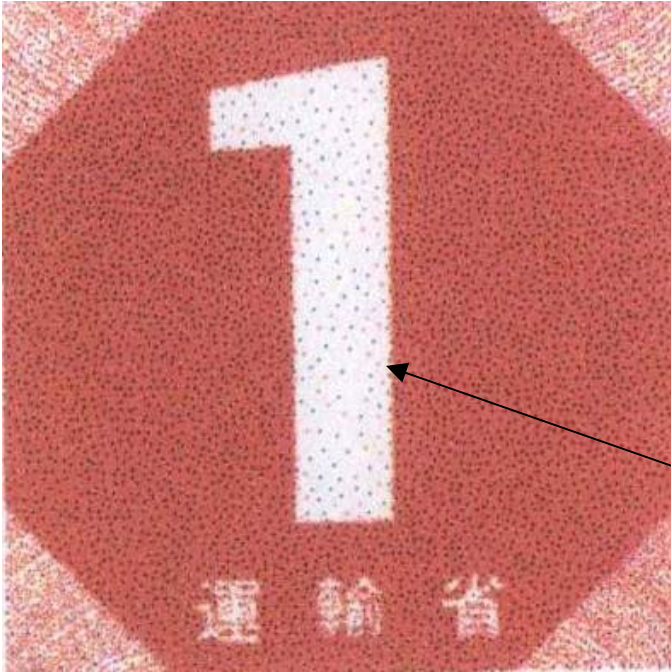


USFJ FORM 15A JAN 2002

4  
PMO

SERIALIZED  
NUMBER

# GOVERNMENT OF JAPAN (GOJ) INSPECTION DECAL



COLOR = YEAR  
EXPIRE

NUMBER = MONTH  
EXPIRE

**\*\* ON THE BACK HAS AN  
EXPIRATION DAY FOR  
THAT MONTH \*\***

## PROPERTY DAMAGE INSURANCE (PDI)

# REQUIRED BY ALL SOFA MEMBERS

NORMALLY GOOD  
FOR 1 YEAR

REQUIRES UPDATE  
UPON RENEWEL

<b>AUTOMOBILE INSURANCE POLICY &amp; PREMIUM RECEIPT</b> (U.S. Forces Personnel Policy Only)																													
<b>Tel No.</b> Home : 622 - 5136 Office : 645 - 3955		<b>Policy No. &amp; Receipt No.</b> <div style="float: right; font-weight: bold; font-size: 1.2em;">9</div>																											
<b>Name</b>  <b>Address</b>  		<b>Date of Contract (Application Received)</b> <b>29 MAR 2002</b>																											
		<b>1 New 2 New (other) 3 Renewal</b> Number of renewals <b>2</b> times(s) 																											
		<b>Policy Period</b> From <b>00:00 PM</b> To <b>Noon</b> <b>29 MAR 2002</b> To <b>29 MAR 2003</b> <b>1Y</b>																											
		<b>Pay Grade</b> <b>E-6</b> <b>Age</b> <b>31</b> <b>SSN:</b> <b>DOR:</b>																											
The Company hereby issues this policy as an evidence of the insurance contract as detailed below, subject to the Policy Conditions, Clauses and Statements on the policy, and also duly received the amount of the following total premium as the premium of contract. <i>* Non-Transferable</i>																													
<b>Rating Class</b> <b>M4 (1.0)</b> <b>Enlisted Personnel (E-5 to E-7)</b> <b>30 years or over</b>  <b>Model Y/M</b> <b>Make / Trade Name</b> <b>JPN</b> <b>1990.02 TOYOTA</b> <b>Symbol / Body Type</b> <b>E-EP82</b> <b>Specification</b> Chassis / Serial No. <b>EP82-0018991</b> License Plate No. <b>OKINAWA 501 Y 4660</b> <b>Vehicle Code</b> <b>130</b> Special Equipment <b>Location Code</b> <b>93</b>		<b>Coverage</b> <b>Limit of Liability</b> <b>Premium</b> <b>A Physical Damage Comprehensive</b> Delectible <b>NOT COVERED</b> <b>-</b> <b>E Physical Damage Collision</b> Deductible <b>NOT COVERED</b> <b>-</b> <b>C Bodily Injury Liability</b> each person <b>¥ 30,000,000</b> <b>¥ 9,130</b> Driver / Passengers Accident Coverage    each person <b>¥ 14,000,000</b> Bounded automatically, if C is covered. <b>D Property Damage</b> each accident <b>¥ 3,000,000</b> <b>¥ 10,420</b> <b>E Medical Payment</b> each person <b>NOT COVERED</b> <b>-</b> Loss of Use by Theft    per day <b>NOT COVERED</b> <b>-</b>  <b>Total Premium</b> <b>¥ 19,550</b>																											
<b>Insured</b> Automobile  <b>Physical Damage (Owner)</b> Liability & Others (User)		<small>*Geographical area where this policy applies: JAPAN ONLY  *Minimum Insurance Cover (Insurability)  \$1,111 for classification before policy was consummated  35% of annual premium for auto accident  10% of annual premium for material interest  *Scope of the Premium and Business</small>																											
<b>Insured</b> (Insert as applicant unless otherwise stated herein.)  <b>Physical Damage (Owner)</b> Liability & Others (User)		<b>Premium Rate Grade</b> <b>Loading</b> <b>Discount</b> <b>Schedule</b> <table border="1" style="font-size: 0.8em;"> <tr> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> </tr> <tr> <td>100%</td> <td>90%</td> <td>80%</td> <td>70%</td> <td>60%</td> <td>50%</td> <td>40%</td> <td>30%</td> <td>20%</td> <td>10%</td> <td>5%</td> <td>0%</td> <td>0%</td> </tr> </table> Spares Car & High Performance car    Other			1	2	3	4	5	6	7	8	9	10	11	12	100%	90%	80%	70%	60%	50%	40%	30%	20%	10%	5%	0%	0%
	1	2	3	4	5	6	7	8	9	10	11	12																	
100%	90%	80%	70%	60%	50%	40%	30%	20%	10%	5%	0%	0%																	
<b>① Driver / Passengers Accident Coverage Clause</b> (As stated in Limit of Liability section)																													
<b>Clauses</b> Applied																													
<b>Account Office</b> <b>2002 03</b> 沖縄支店 OKINA (760)		<b>Agent / Broker</b> ウィリアムスタクナリサービス (株) WILTEC (05642)																											
<b>Agent Use</b> H.A. #1718		<b>Counteragent</b>   																											
<b>Free Code</b>		<b>Place of Issue:</b> Same as the location of Account Office <b>Date of Issue:</b> Same as Date of Contract																											

# JAPANESE COMPULSORY INSURANCE (JCI)

証明書 第 909C 040428-9 号

## 自動車損害賠償責任保険証明書

Compulsory Automobile Liability Insurance Certificate

下記の自動車については、自動車損害賠償保険法による自動車損害賠償責任保険契約が締結されていることを証明します。  
This is to certify that the below-mentioned automobile is duly insured for Automobile Liability stipulated under Automobile Liability Security Law, No.97, 1957.

平成13年 7月 9日

自動車登録番号、車両番号または標識の番号 License No. 車台番号 Serial No.	EP82-101000	自動車の種類 Type of Vehicle	自 乗
保険期間 Period	自 平成13年 7月 9日 From 至 平成14年 7月 9日 To	自動車の所在地 Location of Vehicle	沖縄県
保険契約者の住所及び氏名 Insured	〒900-0100 PSC FPO	保険料 Premium	¥ 13,300
異動事項 Changes		指定金融機関名 Designated Financial Institution Name	
管轄店 Jurisdictional Office	沖縄県支店 (098)897-5135 ace insurance 沖縄県宜野湾市大山 6丁目4番2号	保険料収納済印 Premium Received Stamp	
	代理店名 および コード ジョニーエージェンシー 18750 (JOHNNY)	自動車損害賠償責任保険料 H13.07.09 0012 収納済	

052025

GPIJ034-50-0563-00-90-11-0500-1500

-NORMALLY  
LOCATED IN A  
PLASTIC SLEEVE

-POLICY NUMBER

EXPIRATION DATE

# JAPANESE TITLE

自動車検査証

平成 13 年 7 月 10 日

陸運事務所長

自動車登録番号又は車両番号	登録年月日/交付年月日	初年度登録年月	自動車の種別	用途	自動車重量の計測	車体の形状
沖縄	平成 13 年 7 月 10 日	平成 2 年 2 月	小型	乗用 自家用	箱型	
TOYOTA	E-EP82	5人	乗車定員	最大積載量	車両重量	車両総重量
EP82-0018991	4E	380mm	長さ	162mm	138mm	1165mm
所有者の氏名又は名称					型式指定番号	型式別重量
所有者の住所					06360	590kg
使用者の氏名又は名称						
使用者の住所						
使用の本拠の位置						
自動車の所在する位置						
有効期限の満了する日						
9 JUL 2003	[沖縄], 新規登録, 自動車重量税額 卒 6,300, 53年度排ガス適合					

JAPANESE ORIGINAL TITLE

9 JUL 2003

**-MUST BE ORIGINAL TO CONDUCT BUSINESS**

**-REQUIRED TO BE MAINTAIN IN YOUR VEHICLE**

**ORIGINAL STAMP IN RED**

**GOJ INSPECTION EXPIRATION DATE**

# GOJ/JCI INSPECTION FEE'S

1.	RENEW JCI POLICY (AVERAGE COST FOR TWO YEARS)	Y 13,000/\$130.00
2.	PAY WEIGHT TAX	Y 3,635 – Y 14,035 \$ 36.35 - \$ 140.35
3.	INSPECTION FEE	\$20.00
	AVERAGE COST TO RE-INSPECT A VEHICLE WITHOUT REQUIRED REPAIRS	\$186.35 - \$290.35
	IF INSPECTION IS EXPIRED YOU WILL NEED TEMP PLATES	\$40.00
	IF YOUR VEHICLE REQUIRES A RE-INSPECTION SAME DAY REPAIR NEXT DAY	NO FEE Y1,400

# **ROAD TAX COLLECTION**

- ALL MOTORCYCLES AND MINI CARS MUST BE PAID IN THE MONTH OF APRIL**
- JFVR WILL SET UP OUTER CAMP COLLECTION SITES IN THE MONTH OF MAY FOR ALL OTHER VEHICLES**
- PAYMENTS ARE ACCEPTED IN YEN ONLY**
- ROAD TAX PAYMENTS ARE REQUIRED AND NOT OPTIONAL**
- IF PAYMENTS ARE NOT MADE YOUR VEHICLE WILL BE SUBJECT FOR IMPOUNDEDMENT**
- LOOK FOR FLYERS FOR COST, TIMES AND LOCATIONS**
- DON'T WAIT TILL THE LAST MINUTE – EVERYONE ELSE IS**



# **WAIVERS**

**Given on a Temporary Basis  
to  
Register an Additional Vehicle**

- **NOT AUTOMATICALLY GRANTED**
- **GOOD FOR A MAXIMUM OF 60 DAYS (GOJI, JCI AND PDI WILL DETERMINE EXACT LENGTH OF WAIVER)**
- **GOJ, JCI, PDI AND ROAD TAX MUST BE CURRENT**
- **WAIVER HOLDER MUST IDENTIFY THE VEHICLE BEING PLACED ON THE WAIVER AND STATE INTENT ON IT'S DISPOSITION UPON WAIVER EXPIRATION**
- **MUST BE PRESENTED WITH ALL VEHICLE PAPER WORK**
- **VEHICLE TO BE WAIVE MUST NOT HAVE A LIEN**
- **ONLY SOFA SPONSOR MAY REQUEST**
- **MAY NOT BE EXTENDED**
- **MUST BE ACCOMPANIED WITH A COMMANDERS AUTHORIZATION LETTER**

# **RADAR DETECTION**

## **DEVICES**

**U.S. Forces personnel are prohibited from possessing/using radar detection devices to indicate the presence of speed recording instruments or to transmit erroneous speeds while driving on military installations.**

# ILLEGAL MODIFICATION

## TINT

No TINT at all on the Front Windshield



No Darker than 30% on Front Windows



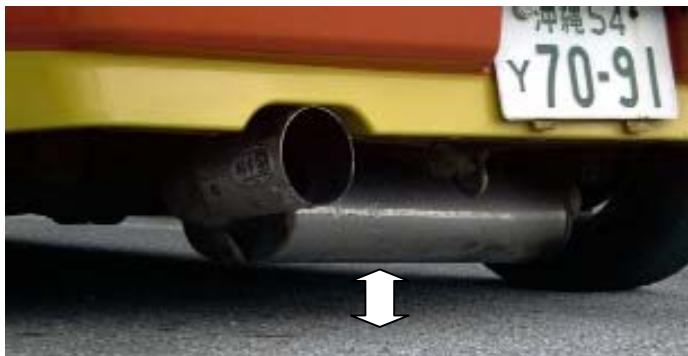
# ILLEGAL MODIFICATION

## MUFFLERS

Mufflers will not extend pass the bumper



Mufflers will not be lower than 9 CM



# ILLEGAL MODIFICATION

## VEHICLE HEIGHT

Height of vehicle must be no lower than 9 CM



## TIRES

No tire will extend past the wheel well



# ILLEGAL MODIFICATION

## LICENSE PLATES

Rear license plates must have seal



Number plates will not be obscured or covered



# ILLEGAL MODIFICATION

## REAR TAIL LIGHT

All motor vehicles and trailers will be equipped with RED tail lamps on each side



## SPOILERS

Spoilers will not extend past the same bumper



**FOR QUESTION ON VEHICLE MODIFICATIONS CALL THE JOINT U.S. FORCES VEHICLE REGISTRATION**

# **QUESTION**

- **WHAT IF MY VEHICLE IS DAMAGE OR INOPERABLE?**
  - **DE-REGISTER FOR REPAIR (MUST HAVE APPROVAL FROM**
  - **LANDLORD OR CAMP COMMANDER)**
  - **WAIVER**
- **HOW CAN I REGISTER MORE VEHICLES?**
  - **HAVE ADDITIONAL LICENSES IN HOUSEHOLD**
  - **ONE LICENSE = ONE CAR**
- **HOW MANY VEHICLES CAN I OWN?**
  - **ONE VEHICLE AND ONE MOTORCYCLE**
- **CAN MY DEPENDANTS REGISTER A VEHICLE?**
  - **NO, ONLY SOFA SPONSOR**
- **IS A GENERAL POWER OF ATTORNEY GOOD?**
  - **NO, ONLY SPOA WILL BE ACCEPTED**

# NOTES

[illegible]



# **JOINT U.S. FORCES VEHICLE REGISTRATION & INSPECTION PROGRAM**

**Hours of Operation  
Monday through Friday  
Closed Weekends and American Holidays  
Limited Services on Japanese Holiday**

## **Military Registration**

**0730 – 1130 and 1230 – 1600**

## **OWEX Inspection**

**0730 – 1130 and 1230 – 1600**

## **GOJ Inspection**

**0930 – 1130 and 1230 – 1500  
(Closed on Japanese Holidays)**

## MOTOR VEHICLE COST

<b>Motor Vehicle # 1 Cost</b>	<b>\$</b>		
<b>Monthly Vehicle Payment</b>	<b>\$</b>	<b>Date Due</b>	

### Payments Made:

<b>1</b>		<b>2</b>		<b>3</b>		<b>4</b>	
<b>5</b>		<b>6</b>		<b>7</b>		<b>8</b>	
<b>9</b>		<b>10</b>		<b>11</b>		<b>12</b>	
<b>13</b>		<b>14</b>		<b>15</b>		<b>16</b>	
<b>17</b>		<b>18</b>		<b>19</b>		<b>20</b>	
<b>21</b>		<b>22</b>		<b>23</b>		<b>24</b>	

<b>Motor Vehicle # 2 Cost</b>	<b>\$</b>		
<b>Monthly Vehicle Payment</b>	<b>\$</b>	<b>Date Due</b>	

### Payments Made:

<b>1</b>		<b>2</b>		<b>3</b>		<b>4</b>	
<b>5</b>		<b>6</b>		<b>7</b>		<b>8</b>	
<b>9</b>		<b>10</b>		<b>11</b>		<b>12</b>	
<b>13</b>		<b>14</b>		<b>15</b>		<b>16</b>	
<b>17</b>		<b>18</b>		<b>19</b>		<b>20</b>	
<b>21</b>		<b>22</b>		<b>23</b>		<b>24</b>	

# INSURANCE/ROAD TAX/RE-INSPECTION COST

## Motor Vehicle # 1

<b>Insurance Cost</b>	<b>\$</b>
<b>Insurance Due Date</b>	
<b>Road Tax Cost</b>	<b>\$</b>
<b>(Due Every May)</b>	

-

## Motor Vehicle Re-Inspection:

<b>Date #1</b>	
<b>Date #2</b>	

## Motor Vehicle # 2

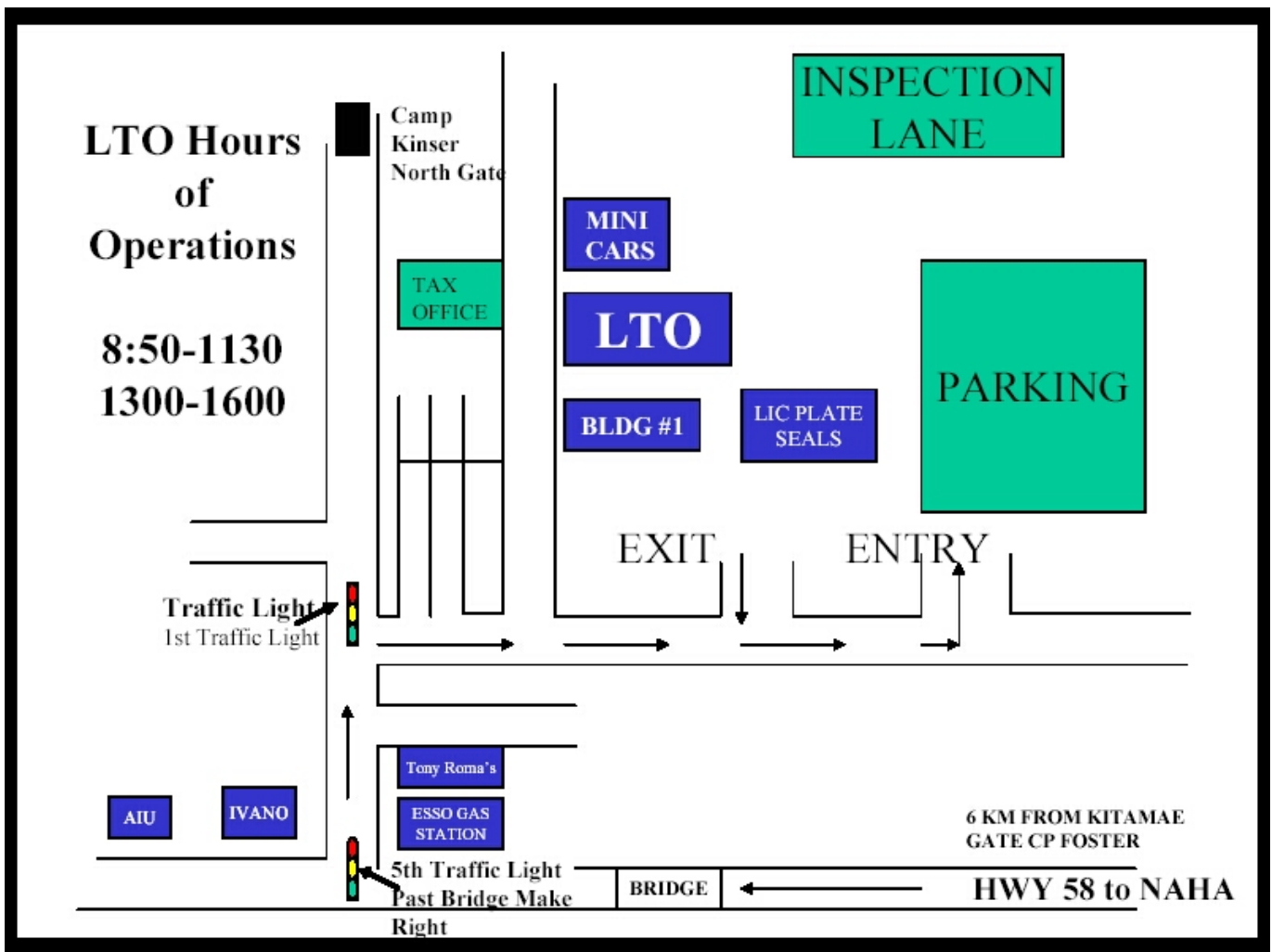
<b>Insurance Cost</b>	<b>\$</b>
<b>Insurance Due Date</b>	
<b>Road Tax Cost</b>	<b>\$</b>
<b>(Due Every May)</b>	

-

## Motor Vehicle Re-Inspection:

<b>Date #1</b>	
<b>Date #2</b>	

# JAPANESE LAND TRANSPORTATION OFFICE (LTO) MAP



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## MILITARY POLICE DEPARTMENT'S



# JOINT U.S. FORCES VEHICLE REGISTRATION

Building #5638, Camp Foster

Phone: **645-7481/3963**

*BROUGHT TO YOU BY THE JVRSO & THE MCCS PSC*